



FIRST AID KIT & AUTO INJECTORS

First Aid Kit

- The First Aid Kit is stored in the First Aid Cupboard in the school kitchen at both campuses. This cupboard is not to be locked as immediate access is required in an emergency situation.
- A secondary First Aid Kit is stored in the office at both campuses.
- The First Aid Kits are to be checked at the start of each term by a nominated First Aider.
- and new supplies ordered if necessary
- out of date items to be replaced
- First Aid kits are also located in the school buses and a First Aid bag is taken on all out of school trips.

Autoinjectors

- Autoinjectors for individual students, or for general use are to be stored correctly in the unlocked First Aid Cupboard and are to be able to be accessed quickly, because, in some cases, exposure to an allergen can lead to an anaphylactic reaction in as little as five minutes.
- Each autoinjector is to be clearly labelled with the student's name and be stored with a copy of the student's ASCIA Action Plan for Anaphylaxis.
- Autoinjectors for general use are to be clearly labelled and distinguishable from those for students at risk of anaphylaxis and stored with a general ASCIA Action Plan for Anaphylaxis (orange)
- Autoinjectors trainer devices (which do not contain adrenaline or a needle) **are not** stored in the First Aid Cupboard due to the risk of confusion.
- Autoinjectors for general use are to be included in all First Aid Kits that are taken off site for excursions and camps.

If the School Anaphylaxis Supervisor or other designated school staff member identifies any adrenaline autoinjectors which are out of date or cloudy/discoloured, they should:

- immediately send a written reminder to the student's parents to replace the adrenaline autoinjector as soon as possible (and follow this up if no response is received from the parents or if no replacement adrenaline autoinjector is provided)
- advise the Principal that an adrenaline autoinjector needs to be replaced by a parent and



- work with the Principal to prepare an interim Individual Anaphylaxis Management Plan pending receipt of the replacement adrenaline autoinjector.

The Adrenaline Auto injectors for General Use have a limited life, usually expiring within 12-18 months, and will need to be replaced at the School's expense, either at the time of use or expiry, whichever is first. The expiry dates of all Adrenaline Auto injectors will be checked at the start of each term. Any out of date injectors will be disposed of. Note: Adrenaline Auto injectors for General Use are available for purchase at any chemist. No prescriptions are necessary.